Refunds

Students can claim a full refund until 31st of July 2019. After the 31st of July, students will have to pay full fees even if they are not attending the course.

Discounts

Students may be entitled to discounts, depending on the payment method they opt for. Specifically,

a. 15% Discount is allowed when fees are fully paid in advance before 10/8/2019
b. 10% Discount applies if paid in three instalments as follows:
   ➢ Initial instalment on enrolment date
   ➢ First payment before 10/9/2019
   ➢ Second payment before 10/11/2019

Waivers

Waivers may be allowed to students under special circumstances such as:

➢ Serious financial constraints
➢ Exceptional ACCA exam performance such as price winning students

In all cases, students will be requested to provide sufficient evidence to support their eligibility.

Course Transfers

Students may be allowed to transfer to another course than the one originally registered for provided that the institute is notified and approves such a change. Students will need to notify the Administration Desk, Ms. Ntaniella Kyriakidou, of their intention and will be charge additionally a pro-rata fee after 31st of July 2019. The deadline to engage in such course transfer is 9th of September 2019.
Deferments

Students may choose to defer the course to a later start date (ie. The following semester) provided that the institute is notified and approves such a change. Students will need to notify the Administration Desk, Ms. Ntaniella Kyriakidou, of their intention and will be charged additionally a pro-rata fee after 31st of July 2019. The deadline to engage in such course deferment is 9th of September 2019.

Visa Applications

Our institute does not provide help with visa applications. Students will have full responsibility to comply with any visa requirements prior to the commencement of classes.